



**TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF NOVEMBER 16, 2011 MEETING**

7:30 p.m.
Room 128, Town Hall

NEXT COMMITTEE MEETING: Wednesday, December 7, 2011
 Acton Town Hall, Rm 128, 7:30 p.m.

Present: Ann Sussman (Chair), Holly Ben-Joseph (Vice-Chair), Chris Dallmus
Meeting was called to order at 7:40 p.m.

The meeting minutes from October 5, 2011 were reviewed and approved with minor changes.

ACTION ITEM:

Holly will make the revisions and email to the town, IT department and BOS for filing and posting.

We finalized revisions to the Design Review Guidelines with respect to comments from the BoS.

ACTION ITEM:

Ann will submit Revised Guidelines to the BoS for review.

We started to review Acton 2020's summary of goals.

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Meeting Adjourned at : 8:30.

Respectfully Submitted by:
Holly Ben-Joseph